

MHLONTLO LOCAL MUNICIPALITY



SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) 2016/2017

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FOREWORD BY THE MAYOR

Service Delivery and Budget Implementation Plan (SDBIP) is a strategic financial management and implementation tool to ensure that the budgetary decisions are aligned with IDP. It serves as a contract between the Council, administration and the Mhlontlo community. This document further strives to critically evaluate the ability and capacity of the Municipality to ensure the realisation of the 2015/16 financial year plan.

Mhlontlo local municipality has intent to fully dissect the environment in which it operates, in order to understand the prevailing challenges and have remedial actions taken. As it is the time to review the five year IDP, it has become so critical that the municipality does not try to have fundamental changes on the community priorities. Had it been the case, there would be some priorities that could not be fully implemented. It is within the legislative framework that the municipality should focus on simple, measurable, achievable, realistic and time-bounded objectives; hence no fundamental changes on the **Strategic Planning document, IDP and SDBIP**.

It is still relevant to admit that Mhlontlo local municipality is faced with many service delivery challenges that directly emanate from the fact that it has limited sources of revenue generation. That alone heavily contributes to the scourge of unemployment as identified to be one of the national "*triple challenges*". Despite the afore said challenge, it is acknowledged that the community mostly comprises of the indigent people who rely more on social grants and have less number contributing to the municipal revenue. However, the municipality is committed to reasonable spend the allocations according to the identified priorities. This means proper planning with proper implementation that is accompanied by monitoring and evaluation system.

Also worth recognising when presenting this tool is the role played by the community in the development of the Integrated Development Plan (IDP) of the municipality as a bottom up approach, that is, community involvement as stated in chapter 4 of the *Local Government: Municipal Systems Act 32, 2000*.

To conclude, it would be a mistake not to extend a word of appreciation to the administration of the municipality for the unwavering support given to the politicians and communities during the period of reviewing IDP and Budget. It was really a process that required dedication and undaunted hearts to accommodate citizenry in quest of development. It is obvious that without cohesion in the collective of the principal committee of the municipality- Executive Committee, and the whole crew of the politicians, it would have been impossible to reach the destination.



Cllr R.M. Giyose

(Mayor-Mhlontlo LM)



Date

EXECUTIVE SUMMARY

The Mhlontlo Local Municipality in compliance with circular 13 of the MFMA Act 56 of 2003 is required to produce a Service Delivery and Budget Implementation Plan to show the following:

- Monthly projections of revenue and expenditure for the operation and capital budgets
- Quarterly service delivery targets and performance indicators.

Each month the Municipal Manager must present the Mayor with a report showing how income and spending is progressing against these projections. Every quarter the Mayor must report to the Council on the progress of the budget.

SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS

The municipality, starting from the review of its Strategic planning document had a series of meetings that were mandated to have clear objectives, targets and performance indicators developed. The IDP and SDBIP for the financial year in question reflect as such. Directorates are therefore expected to give an account of their performance on quarterly basis, and finally have end of the year report reflecting expenditure trends according to the SDBIP.

It is mandatory that performance contracts for the municipal manager and heads of departments (section 54 and 56 Managers) are reflective of the targets for purposes of measurability. It is imperative that these targets are adhered to and only tampered with upon receiving a Council resolution.

THE COMPONENTS OF SDBIP

The SDBIP is comprised of five components which are as follows:

1. Monthly projections of revenue to be collected for each source
2. Monthly projections of expenditure (operating and capital) and revenue for each vote
3. Quarterly projections of service delivery targets and performance indicators for each vote
4. Ward information for expenditure and service delivery
5. Capital works plans

The SDBIP provides vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. The SDBIP is a management, implementation and monitoring tool that will assist the Mayor, Councillors, Municipal Manager, Senior Managers and the community to know the direction that the municipality takes in delivering services to the clientele.

THE SDBIP PROCESS IN MHLONTLO

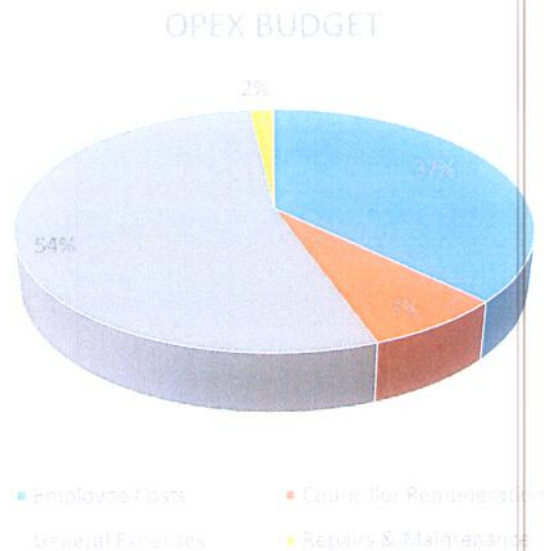
The production of the SDBIP has been co-ordinated between the Budget and Treasury Office and Strategic Management directorates and without disregard of the role played by others. The detailed monthly budget estimates and the quarterly performance indicators are contained in the actual departmental expectations.

OPERATING EXPENDITURE

The annual operating expenditure has been broken down into monthly projections by applying the trends of the previous year's spending to each line item in the budget. The projections are shown by each directorate and by expenditure type. The following should be taken into account:

- There is a risk of building into the plan undesirable trends. For example, the graph below shows the high level of spending anticipated in the financial year.
- There may have been extraordinary events in the past years that have skewed the trends. The financial year under review may not have the same trends although they are in the SDBIP.
- The estimates are based on percentage spending per month and do not take into account any over or under spending on particular items.

The operating expenditure budget for 2016/2017 is R 233,914,621.99



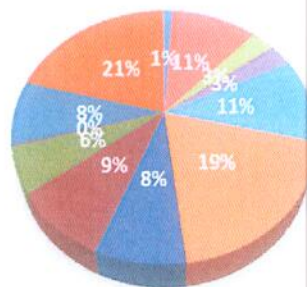
EXPENDITURE

The following graph indicates how Mhlontlo Local Municipality is expected to have its budget spent over the twelve months of 2016/2017 financial year.

| EXPENDITURE | | | |
|-----------------------------|-----------------|------------------|--------------|
| ITEM | ORIGINAL BUDGET | 2016/2017 BUDGET | |
| REMUNERATION OF COUNCILLORS | 16,854,050.73 | 17,292,704.92 | 438,654.20 |
| PERSONNEL EXPENDITURE | 82,969,497.32 | 87,165,001.16 | 4,195,503.84 |
| GENERAL EXPENSES | 59,238,548.09 | 58,447,551.90 | 790,996.19 |

| | | | |
|------------------------------------|-----------------------|-----------------------|----------------------|
| CONTRACTED SERVICES | 21,456,801.55 | 21,188,829.97 | 267,971.58 |
| CONSULTING FEES | 4,377,605.83 | 7,093,196.00 | 2,715,590.17 |
| AUDIT FEES | 3,850,694.98 | 4,074,035.29 | 223,340.31 |
| REPAIRS & MAINTENANCE | 4,788,231.66 | 4,068,958.34 | 719,273.32 |
| DEPRECIATION & IMPAIRMENT | 8,883,047.44 | 34,584,344.41 | 25,701,296.97 |
| TOTAL OPERATING EXPENDITURE | 202,418,477.60 | 233,914,621.99 | 31,057,490.20 |
| CAPITAL EXPENDITURE | 60,640,677.49 | 49,340,772.58 | 11,299,904.91 |
| TOTAL EXPENDITURE | 263,059,155.09 | 283,255,394.57 | |

Departmental Budgets

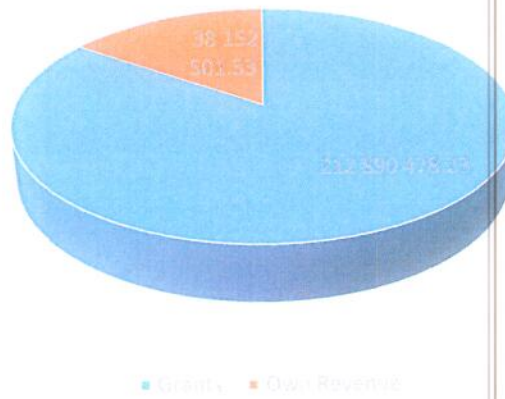


- MAYOR'S OFFICE
- COUNCIL
- MUNICIPAL MANAGER
- STRATEGIC SERVICES
- CORPORATE SERVICES
- BUDGET AND TREASURY
- LED, PLANNING & RD
- COMMUNITY SERVICES - REFUSE REMOVAL
- COMMUNITY SERVICES - TRAFFIC
- COMMUNITY SERVICES - POUND
- ISD
- PMU

INCOME

Again, the previous year trends have been used to provide the estimates for 2016/2017 and the previous comments on the shortcomings in this methodology apply to revenue as well. The information is shown by department and national standard for showing revenue source. The estimates are based on budgeted income rather than cash collected. The income budget for 2016/2017 is R 251,042,979.56.

REVENUE BUDGET



REVENUE BY SOURCE FOR 2016/2017

The following graph shows how the municipality's operating revenue is expected to accrue over the financial year.

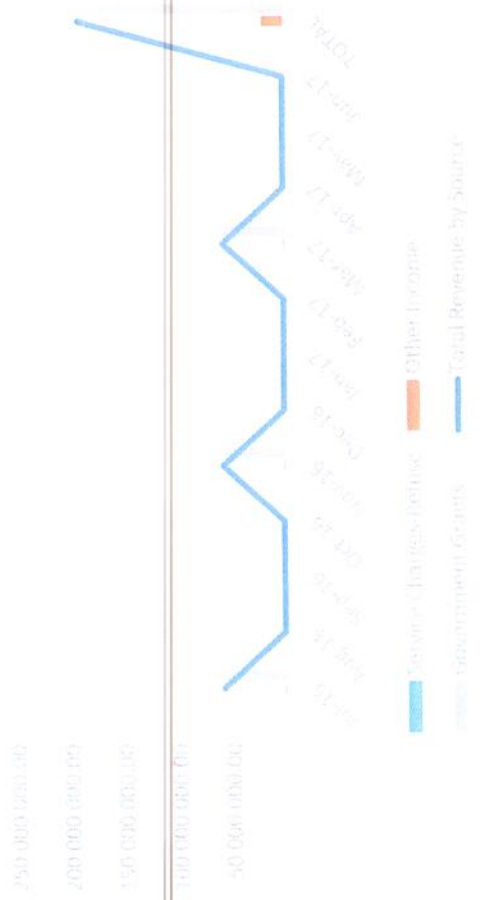
REVENUE SOURCES



MONTHLY REVENUE PROJECTIONS

| OPERATING REVENUE BY SOURCE | Jul-16 | Aug-16 | Sep-16 | Oct-16 | Nov-16 | Dec-16 | Jan-17 | Feb-17 | Mar-17 | Apr-17 | May-17 | Jun-17 | TOTAL |
|--------------------------------|----------------------|---------------------|---------------------|---------------------|----------------------|---------------------|---------------------|---------------------|----------------------|---------------------|---------------------|---------------------|-----------------------|
| Property Rates | - | 15,662.648 | - | - | - | - | - | - | - | - | - | - | 15,662.648 |
| Service Charges-Refuse | 101,691.17 | 0.10 | - | - | - | - | - | - | - | - | - | - | 101,691.28 |
| Other Income | 1,743,354.03 | 1,743,354.03 | 1,743,354.03 | 1,743,354.03 | 1,743,354.03 | 1,743,354.03 | 1,743,354.03 | 1,743,354.03 | 1,743,354.03 | 1,743,354.03 | 1,743,354.03 | 1,743,354.03 | 20,920,248.30 |
| Government Grants | 57,076,826.08 | | | | 57,076,826.08 | | | | 57,076,826.08 | | | | 171,230,478.23 |
| Total Revenue by Source | 58,921,871.27 | 1,743,354.13 | 1,743,354.03 | 1,743,354.03 | 58,820,180.10 | 1,743,354.03 | 1,743,354.03 | 1,743,354.03 | 58,820,180.10 | 1,743,354.03 | 1,743,354.03 | 1,743,354.03 | 192,252,417.81 |

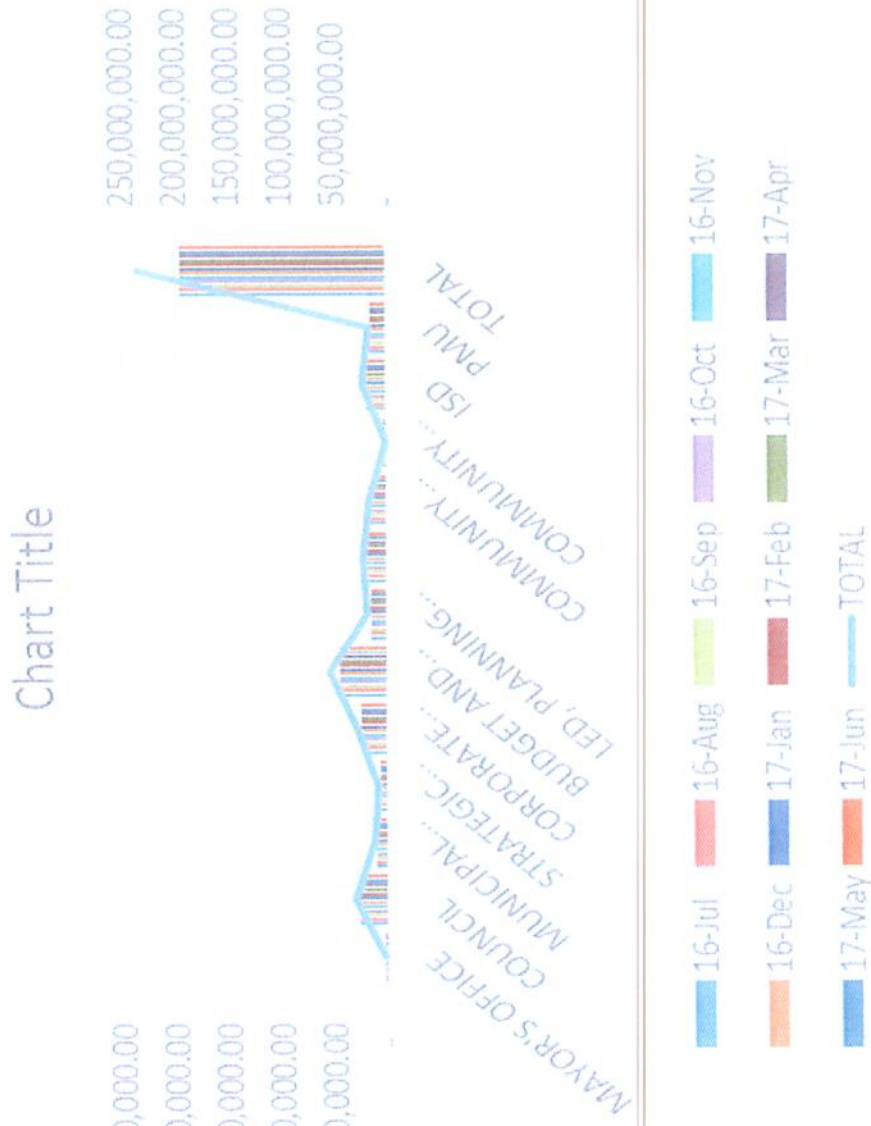
Monthly Revenue Projections



MONTHLY PROJECTIONS OF OPERATING EXPENDITURE

| DEPARTMENT | 16-Jul | 16-Aug | 16-Sep | 16-Oct | 16-Nov | 16-Dec | 17-Jan | 17-Feb | 17-Mar | 17-Apr | 17-May | 17-Jun | TOTAL |
|----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| MAYOR'S OFFICE | 257,056.38 | 257,056.38 | 257,056.38 | 257,056.38 | 257,056.38 | 257,056.38 | 257,056.38 | 257,056.38 | 257,056.38 | 257,056.38 | 257,056.38 | 257,056.38 | 3,084,676.54 |
| COUNCIL | 2,562,930.91 | 2,562,930.91 | 2,562,930.91 | 2,562,930.91 | 2,562,930.91 | 2,562,930.91 | 2,562,930.91 | 2,562,930.91 | 2,562,930.91 | 2,562,930.91 | 2,562,930.91 | 2,562,930.91 | 30,755,170.91 |
| MUNICIPAL MANAGER | 1,019,753.06 | 1,019,753.06 | 1,019,753.06 | 1,019,753.06 | 1,019,753.06 | 1,019,753.06 | 1,019,753.06 | 1,019,753.06 | 1,019,753.06 | 1,019,753.06 | 1,019,753.06 | 1,019,753.06 | 12,237,036.7 |
| STRATEGIC SERVICES | 676,219.25 | 676,219.25 | 676,219.25 | 676,219.25 | 676,219.25 | 676,219.25 | 676,219.25 | 676,219.25 | 676,219.25 | 676,219.25 | 676,219.25 | 676,219.25 | 8,114,630.95 |
| CORPORATE SERVICES | 2,358,795.06 | 2,358,795.06 | 2,358,795.06 | 2,358,795.06 | 2,358,795.06 | 2,358,795.06 | 2,358,795.06 | 2,358,795.06 | 2,358,795.06 | 2,358,795.06 | 2,358,795.06 | 2,358,795.06 | 28,305,540.71 |
| BUDGET AND TREASURY | 4,510,097.86 | 4,510,097.86 | 4,510,097.86 | 4,510,097.86 | 4,510,097.86 | 4,510,097.86 | 4,510,097.86 | 4,510,097.86 | 4,510,097.86 | 4,510,097.86 | 4,510,097.86 | 4,510,097.86 | 54,121,174.3 |
| LOCAL ECONOMIC DEVELOPMENT | 1,527,164.44 | 1,527,164.44 | 1,527,164.44 | 1,527,164.44 | 1,527,164.44 | 1,527,164.44 | 1,527,164.44 | 1,527,164.44 | 1,527,164.44 | 1,527,164.44 | 1,527,164.44 | 1,527,164.44 | 18,325,973.31 |
| REFUSE REMOVAL | 1,855,246.71 | 1,855,246.71 | 1,855,246.71 | 1,855,246.71 | 1,855,246.71 | 1,855,246.71 | 1,855,246.71 | 1,855,246.71 | 1,855,246.71 | 1,855,246.71 | 1,855,246.71 | 1,855,246.71 | 22,262,960.4 |
| RAFFIC DEPARTMENT | 1,346,839.25 | 1,346,839.25 | 1,346,839.25 | 1,346,839.25 | 1,346,839.25 | 1,346,839.25 | 1,346,839.25 | 1,346,839.25 | 1,346,839.25 | 1,346,839.25 | 1,346,839.25 | 1,346,839.25 | 16,162,071.01 |
| FOUNDED | 71,434.97 | 71,434.97 | 71,434.97 | 71,434.97 | 71,434.97 | 71,434.97 | 71,434.97 | 71,434.97 | 71,434.97 | 71,434.97 | 71,434.97 | 71,434.97 | 857,219.65 |
| CAP | 1,895,128.18 | 1,895,128.18 | 1,895,128.18 | 1,895,128.18 | 1,895,128.18 | 1,895,128.18 | 1,895,128.18 | 1,895,128.18 | 1,895,128.18 | 1,895,128.18 | 1,895,128.18 | 1,895,128.18 | 22,741,538.1 |
| MU | 1,412,219.10 | 1,412,219.10 | 1,412,219.10 | 1,412,219.10 | 1,412,219.10 | 1,412,219.10 | 1,412,219.10 | 1,412,219.10 | 1,412,219.10 | 1,412,219.10 | 1,412,219.10 | 1,412,219.10 | 16,946,629.1 |
| TOTAL | 19,492,885.17 | 19,492,885.17 | 19,492,885.17 | 19,492,885.17 | 19,492,885.17 | 19,492,885.17 | 19,492,885.17 | 19,492,885.17 | 19,492,885.17 | 19,492,885.17 | 19,492,885.17 | 19,492,885.17 | 233,914,621.9 |

See the graph below;



SEVIRCE DELIVERY TARGETS 2016/2017

DEPARTMENT: CORPORATE SERVICES

| KEY PERFORMANCE/FOCUS AREA | DEPARTMENTAL OBJECTIVES | PROJECT NAME | INPUT INDICATOR | OUTPUT INDICATOR | OUTCOME INDICATOR | BUDGET | ANNUAL TARGET | QUARTER TARGETS | | | |
|-----------------------------|--|--|--|---|--|----------------------------------|--|---|--|--|---|
| | | | | | | | | 1ST QUARTER TARGET | 2ND QUARTER TARGET | 3RD QUARTER TARGET | 4TH QUARTER TARGET |
| Human resources development | To improve human resources capacity of the institution | Review Human resource Strategy. | Budget and service provider to facilitate review of the strategy | Reviewed HR Strategy | Improved human resource management | R300 000 | Review and Implement HR Strategy | Advertise for the service provider to review the strategy and appointment of the service provider | Conduct HR strategy review workshop and submit reviewed strategy to council for adoption | Implementation of the reviewed HR Strategy | Implementation of the Reviewed strategy |
| | | Training of officials in line with treasury regulations. | Budget and training providers | No. of employees trained in competency requirements in line with treasury regulations | Improved capacity and performance of the staff | R600 000 | 40 employees to be trained and capacitated in line with WSP. | 10 employees trained | 10 employees trained | 10 employees trained | 10 employees trained |
| | Training of councillors | Budget and training providers | No. of Cllrs Trained and capacitated | Improved oversight role by Cllrs | R 600 000 | 51 Cllrs trained and capacitated | Induction of all new councillors | 15 councillors trained and capacitated | 15 councillors trained and capacitated | 15 councillors trained and capacitated | 21 councillors trained and capacitated |

| | | | | | | | | | | | |
|-------------------------|--|--|------------------------------|--|--|----------|--|---|--|---|---|
| HR Transformation | To review and maintain the organizational structure that responds to service delivery imperatives | Review the organizational structure, profile and evaluate all approved posts. | Departmental inputs | Reviewed organizational structure | Staff establishment that meets the vision of the institution | N/A | Review and Implement the Organizational structure of the municipality. | Advertise posts as per the approved organogram and availability of budget | Advertise post as the approved organogram and availability of budget | Advertise posts as per the approved organogram and availability of budget | Advertise posts as per the approved organogram and availability of budget |
| HR Policies and Systems | To ensure compliance with Employment Equity Act | Transform the workforce to ensure fair representation of demographics within the work place | WSP | Equity in the work place | Transformed work place | N/A | Review and Implement employment equity plan | Submission of employment equity report to the department of labour | Implementation of equity plan | Implementation of equity plan | Implementation of equity plan |
| | To create an enabling environment within which employee can execute their duties and contribute to departmental and council vision | Develop, review and implement effective HR policies and systems. Ensure availability of systems that regulate HR environment | Current policies and systems | Reviewed HR policies and systems. Promun and Clocking system | Improved HR systems and improved HR management | R102 000 | Implement and review HR Policies. Maintain and update HR systems | Implement and maintain HR policies and systems | Review HR policies and submit to council for adoption. Maintain HR systems | Implement and maintain HR policies and systems | Implement and maintain HR policies and systems |

| Occupational Health and Safety | To ensure safe and healthy working environment for all employees and councillors by 2016/17 | Implementation of OHS plan | OHS Plan | Safe working environment | Safe working environment | Safe working environment | Implementation of the OHS Plan in line with OHS Act | Implementation of the OHS Plan | Implementation of the OHS Plan | Implementation of the OHS Plan | Implementation of the OHS Plan |
|--------------------------------|--|---|--------------------------|--|---------------------------------|--------------------------|---|---|--|--|--|
| Employee wellness | To improve the well-being of employees | Implementation of employee wellness policy | Employee wellness policy | Number of wellness programmes held | Improved wellness of employees | R 104 000 | Conduct 4 wellness programmes | Conduct health awareness and have wellness day | Conduct health awareness and have wellness day | Conduct Health awareness and have wellness day | Conduct health awareness and have wellness day |
| ICT Infrastructure management | To ensure the safety of information assets of the municipality. To ensure the adequate availability of IT Infrastructure and accessibility by 2015/16 | Provide an integrated security system that responds to the needs of the municipality. Development of the disaster recovery plan/policy | Budget | Reliable information system. Disaster recovery plan. Updated and well maintained ICT Infrastructure. | Improved IT systems and network | R476 100 | Implementation and review the ICT Policy. Development of the disaster recovery plan. | Implementation of ICT Policy Development of Disaster Recovery Plan | Implementation of ICT Policy Submission of Disaster recovery plan to council for adoption | Implementation of ICT Policy Implementation of Disaster Recovery Plan | Implementation of ICT Policy Implementation of the Disaster recovery Plan |
| | | | | | | | Operations and maintenance of ICT Infrastructure | maintenance of ICT Infrastructure | Maintenance of ICT Infrastructure | Maintenance of ICT Infrastructure | Maintenance of ICT Infrastructure |

| | | | | | | | | | | | |
|------------------------|---|---|------------------------|--|---|--|--|---|---|---|--|
| ICT Governance | To ensure effective ICT governance | Implementation of ICT governance framework | ICT Steering Committee | Development of ICT Governance Framework and Strategy | Improved ICT governance | Development of ICT Governance Framework and Strategy | Development of ICT governance Framework and Strategy. | Development of ICT Governance Framework and Strategy | Submission of ICT Governance Framework and Strategy | Implementation of ICT Governance Framework | Implementation of ICT Governance Framework |
| Labour Relations | Strengthen and maintain good relations within the workplace | Ensuring continued existence of employer and employee structures | LLF | No of LLF Meetings. Establishme nt of labour relations unit. | Sound relations between the municipality and traditional leaders. | 12 LLF Meetings | 4 ICT Steering Committee meetings to be held. | 3 LLF Meeting to be held | 1 ICT Steering Committee Meeting | 3 LLF Meetings to be held | 3 LLF meetings to be held |
| Information management | Automation and centralization of records and improved record management processes and procedures To ensure effective performance monitoring and evaluation of municipal plans, programmes and employees by 2015/16 | Implementation of electronic Document management system (EDMS). Facilitation of disposal of old records in line with legislation | Budget and EDMS system | Installation of EDMS Disposal of obsolete/old municipal records Disposal of obsolete/old municipal records | Improved records management | Installation of electronic document management system (EDMS). Centralize records management | Installation of electronic document management system (EDMS). Centralize records management | Advertise for EDMS and facilitate appointment of the service provider Collect all Corporates Services department records to Registry | Installation of EDMS Collect all BTO Records to Registry | Install all records through EDMS Collect all Infrastructure Department records to registry | Install all records through EDMS Collect all LED, Community Services and Strategic Planning Departments records to registry |
| | | | | | | | | | | | |

| | | | | | | | | | | | |
|---------------------------------------|---|--|-----------------------------|--|--|------------|--|--|--|--|---|
| Performance Management Systems (PMFS) | To ensure effective performance monitoring and evaluation of municipal plans, programmes and employees by 2015/16 | Performance management system that monitors and appraises the council and all municipal employees. | PMS Policy | Performance assessment report | Improved performance management | N/A | Conduct 4 performance assessments for section 56 & 54A Mangers and other employees | Conduct 4 th Quarterly performance assessment for 2015/16 | Conduct 1 st quarterly assessment for 2016/17 | Conduct 2 nd Quarterly performance assessment for 2016/17 | Conduct 3 rd Quarterly performance assessments for 2016/17 |
| Customer Care & Bathopele | To provide good customer care to all Mhlontlo communities | Implementation of the Customer Care policy | Customer Care policy | Improved customer care | Improved customer care | R22 000 | Establishment of the customer care line and Hotline | Create a direct line for customer care | Advertise customer care line | Revival of suggestion boxes | Monitoring of the Customer Care Line |
| Public Participation | Ensure effective stakeholder participation in municipal IDP and Budget by 2016/17 | Develop and implement a stakeholder communication and management plan | Public participation policy | Meaningful involvement of communities in municipal decision making | Improved participation of communities in the affairs of the municipality | R1 465 880 | Conduct 26 public participation meetings | Conduct public participation in 6 wards | Conduct public participation in 8 wards | Conduct public participation in 6 wards | Conduct public participation in 6 wards |
| Council Support | To ensure that council performs its oversight function | Coordinate effective functioning of council and its committees and provide administrative support | Council Calendar | No. of ordinary council meetings held | Improved Council oversight | R 146 000 | A minimum of 4 ordinary council meetings to be held | 1 Ordinary Council convened | 1 ordinary council convened | 1 ordinary Council Convened | 1 ordinary Council convened |

| | | | | | | | | | | | | |
|--------------------------------------|---|---|------------------------------|---|---|-----------|---|--|--|--|--|--|
| Traditional Leaders | To ensure sound relations with traditional leaders by 2016/17 | Identify and develop strategies for the improvement of the relationship between the municipality and traditional leaders. | MOU with Traditional Leaders | Sound relations between the municipality and traditional leaders. | Sound relations between the municipality and traditional leaders. | R 226 400 | Convene 4 meetings with Traditional leaders | 1 meeting with traditional leaders | 1 meeting with traditional leaders | 1 meeting with traditional leaders | 1 meeting with traditional leaders | 1 meeting with traditional leaders |
| Ward Committees | To enhance community participation in all programmes of the municipality by 2016/17 | Capacitation of ward committees | Ward committees | Capacitated ward committees | Capacitated ward committees | N/A | Training and capacitation of 260 ward committees | Submit proposal to Cogta for Assistance in the Training of Ward Committees | 1 meeting with traditional leaders | 1 meeting with traditional leaders | 1 meeting with traditional leaders | 1 meeting with traditional leaders |
| Municipal Standard Chart of Accounts | To ensure that municipality is compliant with the mSCOA regulation by 01 July 2017 | mSCOA | mSCOA implementation plan | Full compliance with mSCOA regulations by 01 July 2017 | Full compliance with mSCOA regulations by 01 July 2017 | N/A | Ensure full implementation of mSCOA implementation plan | 1 Quarterly report on the implementation of the mSCOA Corporate services work stream implementation plan | 1 Quarterly report on the implementation of the mSCOA Corporate services work stream implementation plan | 1 Quarterly report on the implementation of the mSCOA Corporate services work stream implementation plan | 1 Quarterly report on the implementation of the mSCOA Corporate services work stream implementation plan | 1 Quarterly report on the implementation of the mSCOA Corporate services work stream implementation plan |

BTO

| KPA KEY PERFORMANCE INDICATOR/FOCUS AREA | DEPARTMENTAL OBJECTIVES | PROJECT NAME | INPUT INDICATOR | OUTPUT INDICATOR | OUTCOME INDICATOR | BUDGET | ANNUAL TARGET | Quarter Targets | | | |
|--|---|---|---|------------------------------|--------------------------------------|-------------|---------------------------------------|--|--|---|--|
| | | | | | | | | 1ST QUARTER TARGET | 2ND QUARTER TARGET | 3RD QUARTER TARGET | 4TH QUARTER TARGET |
| Revenue Management | Ensure effective revenue management and debt collection | Development of Revenue enhancement strategy | Revenue enhancement strategy | 80% collection | Increased Debt Collection Percentage | N/A | 1 Revenue enhancement Strategy | 10% Collection | 10% Collection | 40% Collection | 50% Collection |
| | Ensure effective revenue management and debt collection | Data Cleansing | Property Rates Policy | Supplementary valuation roll | Increased Debt Collection Percentage | R300 000 | 50% collection on all billed debtors | Preparation of the supplementary valuation roll | Forward the Valuation to the Council For Adoption | Confirmation of addresses and contacts for 50% of debtors | Confirmation of addresses and contacts for all debtors |
| | Ensure effective revenue management and debt collection | Enforcement of bylaws | Credit Control and Debt Implementation Policy | Number of meeting held | Increased Debt Collection Percentage | R 150 000 | 50% collection on all billed debtors. | Circulation of flyers and reminders in the Mhlontlo Area | Circulation of flyers and reminders in the Mhlontlo Area | Circulation of flyers and reminders in the Mhlontlo Area | Circulation of flyers and reminders in the Mhlontlo Area |
| Free Basic Services | To increase collection rate by 40% more of previous year's collection | Update indigent Register | Indigent Policy | Credible indigent Regis | Credible indigent Register | R 4 232 842 | Collection of data on all 26 wards | Collection of data in 6 wards | Collection of data in 6 wards | Collection of data in 8 wards | Collection of data in 6 |

| | | | | | | | | | | |
|------------------------------------|--|---|---|---|--|-----|--|---|---|---|
| Expenditure Management | To improve on expenditure patterns and compliance with the approved budget thereof | Payment of municipal creditors within 30 days on receipt of invoice | Financial Standard operating Procedures | Timely payment of creditors | Satisfied suppliers | N/A | Compliance with MFMA | Pay creditors within 30 days upon receipt of invoice and monitor trends | Pay creditors within 30 days upon receipt of invoice and monitor trends | Pay creditors within 30 days upon receipt of invoice and monitor trends |
| Budgeting Management | To produce accurate and timeous budgets in line with NT regulations and guidelines | Development of credible budget in line with relevant legislation | Budget Policy | Adjustment Budget, Annual Budget | 2016-2017 adjustment and annual budgets adopted within the stipulated timeframes | N/A | Credible Annual Budget & Adjustment Budget | Preparation of the Budget Process Plan | Preparation of the Draft Annual Budget | Preparation of Annual Budget |
| Financial Management and Reporting | <ul style="list-style-type: none"> Enhanced financial controls. Financial Accountability and transparency. Reduce risk of financial maladministration. | In-year accounting processes and reconciliations | Financial Standard Operating Procedures | All control accounts reconciled to the relevant ledger accounts | Improved audit reports | N/A | Improved audit reports | Preparation of 10 Reconciliations | Preparation of 10 Reconciliations | Preparation of 10 Reconciliations |

| | | | | | | | | | | | |
|-------------------------|---|--|--------------------------------|---|---|-------------|--------------------------------------|--|--|--|--|
| | <ul style="list-style-type: none"> Enhanced financial controls. Financial Accountability and transparency. Reduce risk of financial maladministration. | Prepare Annual Financial Statements | MFMA | Submission of credible annual financial statements by the due date | Improved audit reports | R 2 571 200 | Credible Annual Financial Statements | Preparation of the Annual Financial Statements | Preparation of the 1st Quarter Financial Statements | Preparation of the 2nd Quarter Financial Statements | Preparation of the 3rd Quarter Financial Statements |
| | <ul style="list-style-type: none"> Enhanced financial controls. Financial Accountability and transparency. Reduce risk of financial maladministration. | Compliance with statutory reporting as per MFMA stipulations | MFMA | Submission of credible reports to relevant stakeholders by the due date | Improved reporting | N/A | Credible Financial Reports | Preparation of Monthly Section 71, Section 52d, and NT Reports | Preparation of Monthly Section 71, Section 52d, and NT Reports | Preparation of Monthly Section 71, Section 52d, and NT Reports | Preparation of Monthly Section 71, Section 52d, and NT Reports |
| Supply Chain Management | Effective demand management | Demand Management | Supply Chain Management Policy | Turnaround time in the procurement of goods/services | Satisfied municipal HoDs | N/A | Demand Management Plan | Implementation of the Demand Management Plan | Development of the Draft Demand Management Plan | Development of the Demand Management Plan | Development of the Demand Management Plan |
| | Effective acquisitions management | Acquisitions Management | Supply Chain Management Policy | Turnaround time in the procurement of goods/services | <ul style="list-style-type: none"> Goods/services procured within the stipulated time in the APP | N/A | Procurement Plan | Implementation of the Procurement Plan | Development of the Draft Procurement Plan | Development of the Procurement Plan | Development of the Procurement Plan |

| | | | | | | | | | | | |
|--------------------------------------|--|--|--|---|---|-------------|---|---|---|---|---|
| | Effective logistics management | Strengthening of Fleet management controls | Fleet Management Policy and the Supply Chain Management Policy | Reduced misuse of municipal vehicles | Reduced misuse of municipal vehicles | N/A | Costing report for each municipal vehicle produced and analysed | Costing report for each municipal vehicle produced and analysed | Costing report for each municipal vehicle produced and analysed | Costing report for each municipal vehicle produced and analysed | Costing report for each municipal vehicle produced and analysed |
| | To maintain an accurate GRAP compliant fixed asset register | Update Asset Register to comply with GRAP standards and other relevant legislation | Asset Management Policy | Updated fixed asset register | All municipal assets properly accounted for in the asset register | R 1 562 000 | Asset Management Plan | Implementation of the Asset Management Plan | Development of the Draft Asset Management Plan | Development of the Asset Management Plan | Development of the Asset Management Plan |
| Financial Management | To improve capacity on financial management within the department | Financial Management Grant | Internship Guide | <ul style="list-style-type: none"> • Employment of interns. • Training of BTO officials | Improved financial management | N/A | Employment and Training of Financial Management Interns | Employment and Training of Financial Management Interns | Employment and Training of Financial Management Interns | Employment and Training of Financial Management Interns | Employment and Training of Financial Management Interns |
| | To ensure that municipality is compliant with the mSCOA regulation by 01 July 2017 | mSCOA | mSCOA implementation on plan | Full compliance with mSCOA regulations by 01 July 2017 | Full compliance with mSCOA regulations by 01 July 2017 | R 1500 000 | Ensure full implementation of mSCOA finance implementation plan | Implementation of the mSCOA Finance work stream implementation plan | Implementation of the mSCOA Finance work stream implementation plan | Implementation of the mSCOA Finance work stream implementation plan | Implementation of the mSCOA Finance work stream implementation plan |
| Municipal Standard Chart of Accounts | | | | | | | | | | | |

Community Services

| KPA KEY PERFORM ANCE/FOCUS AREA | DEPARTMENTAL OBJECTIVES | PROJECT NAME | INPUT INDICATOR | OUTPUT INDICATOR | OUTCOME INDICATOR | BUDGET | ANNUAL TARGET | QUARTER TARGETS | | | |
|---------------------------------|--|--|---|---|-----------------------------|---------------|---|---|---|---|---|
| | | | | | | | | 1ST QUARTER TARGET | 2ND QUARTER TARGET | 3RD QUARTER TARGET | 4TH QUARTER TARGET |
| | Conduction of awareness campaigns on waste management | awareness of communities in waste management | Registered land fill site buy back centre, refuse collection truck | Awareness conducted | Cleanliness | R 107 250 | Conduct 4 awareness campaigns | Conduct awareness campaigns in Qumbu | Conduct awareness campaigns in Tsolo | Conduct awareness campaigns in Qumbu | Conduct awareness campaigns in Tsolo |
| | Compaction and separation and disposal of waste at buy back centre | Reduction of volumes of waste | Registered land fill site buy back centre, refuse collection truck | Excavator | compaction | R2 051 255,69 | Collection 420 Tons of waste | collection 105Tons of waste | Collection 105Tons of waste | Collection 105Tons of waste | Collection 105Tons of waste |
| Waste Management | To embark in EPWP program on Food for Waste | Short term jobs creation | contracted temporal employees | creation of at least 100 short term jobs | collection | R 1 800 000 | to create at least 100 short jobs | to create 100 temporal jobs 1,8m | | | |
| | Provision of refuse collection from all urban | Health and safety environment | collection of refuse from 1611 households | collection of refuse from 1611 households | Cleanliness | R96 000 | collection of refuse from 1611 households | collection of refuse from 1611 households | collection of refuse from 1611 households | collection of refuse from 1611 households | collection of refuse from 1611 households |
| | Rehabilitation of landfill site | Provision of healthy and safe environment | Coordinate the establishment of cooperative for recycling of waste. | Coordinate the establishment of cooperative for recycling of waste. | Rehabilitated Landfill site | R158 700 00 | Cleaning and Compacting of landfill site | Cleaning and Compacting of landfill site | Cleaning and Compacting of landfill site | Cleaning and Compacting of landfill site | Cleaning and Compacting of landfill site |

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|---------------------|---|--|---------------------------------------|--|---|---------|---|--|---|---|
| Cemetery management | To ensure that all cemeteries are accessible, well maintained and well managed. | Develop a cemetery maintenance plan for urban cemeteries | Urban cemeteries | Fenced and Tagged cemeteries | Fenced cemeteries | | Development and Implementation of cemeteries maintenance plan | Development of cemeteries maintenance plan | Implementation of cemeteries maintenance plan | Implementation of cemeteries maintenance plan |
| | Facilitate the provision of access to all cemeteries | Easy access to all cemeteries. | Well maintained access to cemeteries. | Well maintained access to cemeteries | Maintained access road | | Communicate with Infrastructure for the Maintenance of access to cemeteries | Facilitate maintenance of access roads | Facilitate maintenance of access roads | Facilitate maintenance of access roads |
| | Ensure safe and healthy environment by 2016-2017 | Enforce the existing by-laws. | Compliant environment | Compliant environment | Law enforcement | R12 500 | Review and enforce of by-laws | Review of by-laws | Enforcement of by-laws | Enforcement of by-laws |
| | | Formulate new by-laws | | | Availability of relevant by-laws | | Promulgation of new by-laws and enforcement | | | |
| | | Development of integrated waste management plan by 2015/16 | | Compliance with environment legislations | integrated waste management plan in place | | Implementation and monitoring IWMP | Implementation and monitoring IWMP | Implementation and monitoring IWMP | Implementation and monitoring IWMP |
| | | Regulation of vehicles and Drivers | | No. of vehicles licensed. No. of Driving Licenses issued | DLTC and Registering Authority in place | | 500 vehicles registered. 2000 people tested | 125 vehicles registered. 500 people tested | 125 vehicles registered. 500 people tested | 125 vehicles registered. 500 people tested |

By – Laws

| | | | | | | | | |
|--------------------------------------|--|---|---|--|---|---|---|---|
| Crime Prevention and Law enforcement | Safe municipal environment | Provision of security services | Safe municipal environment | Private Security Services in place | 12 municipal posts provided with security | Security Services Provider appointed | | |
| | To improve co-ordination of inter-departmental delivery of social and community services | Revival and strengthening of the Sector Forums (Transport Forum, Community Safety Forum, Education Forum) | functional fora | Functional community safety forums | Revival of 4 sector forums, monitoring and reporting of 4 forums. | 1 x community safety Forum Meeting | 1 x community safety Forum Meeting | 1 x community safety Forum Meeting |
| Community safety and social services | To ensure safe and healthy environment by 2016/2017 | animal control | safe environment | Safe and healthy environment | implementation of impounding policy | Pound kraal maintenance | Pound kraal maintenance | Impounding of stray animals |
| Sport | To promote healthy life style | development of sport implementation plan | maximum participation of communities on sport | Games played | development of sport implementation plan, monitoring and reporting on sport implementation plan | Festive horse racing | Mayors cup tournament. Easter horse racing | |
| | | | | | | | | |
| Municipal Standard Chart of Accounts | To ensure that municipality is compliant with the mSCOA regulation by 01 July 2017 | mSCOA | mSCOA implementation plan | Full compliance with mSCOA regulations by 01 July 2017 | Ensure full implementation of mSCOA finance implementation plan | 1 Quarterly report on the implementation of the mSCOA Finance work stream implementation plan | 1 Quarterly report on the implementation of the mSCOA Finance work stream implementation plan | 1 Quarterly report on the implementation of the mSCOA Finance work stream implementation plan |

Infrastructure Services Department

| Strategic Focus Area | 5 Year Objectives | Programmes/Projects/Strategies | Input Indicator | Output Indicator | Outcomes Indicator | Budget | Annual Target | Quarterly Targets | | | |
|----------------------|--|---------------------------------------|--|---|---|-----------------|---|---|--|-------------------------|-------------------------|
| | | | | | | | | 1 st Quarter | 2 nd Quarter | 3 rd Quarter | 4 th Quarter |
| Roads | To ensure that Mhlontlo 7080 Households are provided with roads and stormwater | Construction of roads and stormwater. | Community priorities and Budget IDP and Budget for 2012-13/2016/17 | Khalankomo Access Road(18.40m 2.1x2.1m Bridge) and head walls | Easy Access by communities to socio economic services | R 18 880 551.47 | Khalankomo Access Road(18.40m 2.1x2.1m Bridge) and head walls | Construction of head and wing walls | Installation of box culverts 2.1x2.1m, 18.4m bridge) and bridge approaches. | N/A | N/A |
| | | | | Nombodlelana-Ncitsshane Access Road(18.4m 2.4x2.4m bridge, 10.5m 1.2x1.2m bridge) and headwalls | | | Construction of head and wing walls | Installation of box culverts 2.4x2.4m, 18.4m bridge) and bridge approaches. | N/A | N/A | |
| | management BY 2017 | | Community priorities and Budget IDP and Budget for 2012-13/2016/17 | Mahlubini-Qolobana Access Road(23.4m 1.5x1.5m Bridge) and headwalls | | | Mahlubini-Qolobana Access Road(23.4m 1.5x1.5m Bridge) and headwalls | Construction of head and wing walls | Installation of box culverts 1.50x1.50m, 23.40m bridge) and bridge approaches. | N/A | N/A |
| | | | | | | | Construction of bridge concrete base | | | | |

| | | | | | | | | | | | |
|-----------------------|--|--|----------------|--|--|-----------------|--|---|--|--------------------------------------|---|
| Social Infrastructure | enhancement of social Capital by providing social infrastructure | development and construction of Qumbu town hall and offices | purpose center | Qumbu town hall and municipal offices | Capital social capital | R1 383 911.00 | Qumbu town hall and municipal offices | and out for the main building, Plastering of the guard houses, Construction of the parking area | installation for the main structure. Roof installation for guard houses. Electrification for the entire building | installations for the main building. | and outside of the buildings |
| | To ensure provision of office space for workers | Facilitate the development and construction of Tsolo Offices | | Develop business plan for Tsolo municipal offices and submit to MIG/ other government grants for funding | Enhanced Social Capital social capital | N/A | Develop business plan for Tsolo municipal offices and submit to MIG/ other government grants for funding | N/A | Registration on MIG 1 and attend DAC Meeting for funds approval | N/A | Registration on MIG 1 and attend DAC Meeting for funds approval |
| Sporting facilities | To ensure the provision of sport fields by 2017 | Facilitate the Construction of 4 and rehabilitate 3 sport facilities for communities | | Rehabilitation of Tsolo Sport Field | Enhancement of Social Capital | R 15 626 884.00 | Rehabilitation of Tsolo Sport Field | N/A | N/A | N/A | Appointment of Contractor |
| | | | | Rehabilitation of Qumbu Sport Field | | | Rehabilitation of Qumbu Sport Field | N/A | N/A | N/A | Appointment of Contractor |

| | | | | | | | | | | |
|--------------------------------------|--|---------------------------|--|--|--|--|--|--|--|--|
| Municipal Standard Chart of Accounts | To ensure that the municipality is compliant with the mSCOA regulation by 01 July 2017 | mSCOA implementation plan | Full compliance with mSCOA regulations by 01 July 2017 | Full compliance with mSCOA regulations by 01 July 2017 | Ensure full implementation of mSCOA Infrastructure and development sub-committee implementation plan | 1 Quarterly Report on the implementation of the mSCOA Infrastructure and development sub - Committee implementation plan | 1 Quarterly Report on the implementation of the mSCOA Infrastructure and development sub - Committee implementation plan | 1 Quarterly Report on the implementation of the mSCOA Infrastructure and development sub - Committee implementation plan | 1 Quarterly Report on the implementation of the mSCOA Infrastructure and development sub - Committee implementation plan | 1 Quarterly Report on the implementation of the mSCOA Infrastructure and development sub - Committee implementation plan |
| | | | | | N/A | | | | | |

Strategic Services

| KPA KEY PERFORMANCE /FOCUS AREA | DEPARTMENTAL OBJECTIVES | PROJECT NAME | INPUT INDICATOR | OUTPUT INDICATOR | OUTCOME INDICATOR | BUDGET | ANNUAL TARGET | QUARTER TARGETS | | | |
|-----------------------------------|--|--|---|---|---|------------|---|--|--|--|--|
| | | | | | | | | 1ST QUARTER TARGET | 2ND QUARTER TARGET | 3RD QUARTER TARGET | 4TH QUARTER TARGET |
| Integrated Development Plan (IDP) | To ensure an Integrated Development Planning in line with Municipal Systems Act | Credible Integrated Development Plan | 5 year Strategic plan (IDP) | Reviewed Credible IDP | Credible IDP | R1 881 127 | One Credible IDP | Develop IDP framework and Process Plan for 2016/2017 | Develop Situational Analysis. Conduct 26 Community consultation meetings | Conduct Strategic Planning workshop, Project Prioritisation, Alignment with sector plans, IDP Adoption, Submission to the MEC. | Conduct 26 Community consultation meetings, Adoption by council and Submission to the MEC. |
| SPECIAL Programmes | Establishment and revival of Special Programmes Statutory Structures (Youth Forums, Women Forums, Ward Aids Forums, Disabled & Elderly | Development and Support to Youth, Women and Elderly, Disabled People, Children and HIV/Aids programmes | Local Plan of Action for Children and Local Drug Action Committee | Development of Children's Programme Implementation Plan | Fully developed children's programmes implementation plan | R220150 | Children's programmes implementation plan | Develop children's programmes implementation Plan | Coordinate 16 days of activism against women and child abuse in 2 wards | Coordinate back to school campaign (Purchase of school uniform for 100 children in identified schools | Monitoring and evaluation of children's programmes |
| | | | Youth Council | Development of Youth Programmes | Fully developed Youth programmes implementation plan | R368 875 | Youth programmes implementation plan | Develop youth programmes implementation plan | Coordinate prevention drug abuse related issues | Coordinate career guidance in 2 schools | Coordinate youth enterprise mentorship service to 60 young people |

LOCAL ECONOMIC DEVELOPMENT

| Strategic Focus Area | 5 year Objectives | Projects/ | INPUT INDICATOR | OUTPUT INDICATOR | OUTCOME INDICATOR | BUDGET | SDBIP Quarterly targets for 2016/2017 financial year | | | | QUARTER 4 TARGET | |
|--|---|--|---|--|---------------------|---------------|---|---|---|---|---|-----------------|
| | | | | | | | ANNUAL TARGET | QUARTER 1 TARGET | QUARTER 2 TARGET | QUARTER 3 TARGET | | |
| Tourism Mhlontlo Tourism Programme (MTOUR P) | To promote growth and development of the tourism sector as one of the anchor industries for the economy of Mhlontlo by 2020 | Develop concept and model for the operation of the lodge and sign SLA with a private investor. | LEDPARD personnel and budget. Service provider to facilitate the development of concept and model for the operation of the lodge. | Completed concept and Model operations. Signed SLA with private investor | Responsible Tourism | R200 000 | Develop concept and model for the operation of the lodge and sign SLA with a private investor | Develop terms of reference. Write memo requesting services of service provider to develop a concept and model for the operations of the lodge | Development of concept and model for the operation of the lodge | Solicit private investor to operate the lodge | Signing of Service Level Agreement. Monitoring and Evaluation by conducting regular inspection on sites | |
| | | | LEDPARD personnel and budget. Service provider supply and install signage | Tourism Signs installed | Responsible Tourism | R300 000 | Put 6 tourism signs | Install signs at N2 entrance from KZN, Mhlontlo Nature Reserve, King Mhlontlo Grave, Bajodini horse racing | Install sign from Maclear to Tsolo, Mam Spaulding sign. | Entrance from Mthatha to Mhlontlo Nature reserve and Tsitsa Falls | - | |
| | | | LEDPARD personnel and budget | Hosted Eco tourism event | Responsible Tourism | R115 500.00 | Host one eco-tourism event. | Hosting of Canoeing event | - | - | - | - |
| | | | LEDPARD personnel and budget | The Hosted 2 annual tourism Event | Responsible Tourism | R1 584 600.00 | Host 2 annual tourism events | Tourism Month | - | - | - | Easter Festival |

| | | | | | | | | | | | |
|---|---|---|--|---|--|---------------------|---|--|---------------------------------------|--|---|
| <p>TRADE AND INVEST MHLONTLO</p> | <p>Creation of an environment conducive to Trade & Investment in Mhlontlo through government intervention, strategic alliances and partnerships thus increasing growth in the economy</p> | <p>Develop Trade & Investment strategy</p> | <p>LEDPARD personnel and budget Service provider to facilitate the development of trade and investment plan</p> | <p>Developed Trade & Investment Strategy by 2017</p> | <p>Well-co-ordinated investment activities</p> | <p>R 345,600</p> | <p>Develop Trade and Investment Strategy</p> | <p>Develop terms of reference. Write memo requesting services of service provider to develop Trade and Investment Strategy</p> | <p>Inception Report</p> | <p>Submission of Draft Trade and Investment strategy</p> | <p>Completed Trade and Investment Strategy</p> |
| <p>Siyazenzela Agricultural Participation (SAGRIP)</p> | <p>To increase economic share of the forestry sector in the economy by 2020</p> | <p>Development of forestry development plan</p> | <p>LEDPARD personnel and budget. Service provider to facilitate the development of forestry development plan</p> | <p>Completed forestry Development plan</p> | <p>Increased access to economic opportunities in the forestry sector</p> | <p>R498,090</p> | <p>Develop forestry development plan</p> | <p>Develop terms of reference. Write memo requesting services of service provider to develop forestry Development Plan</p> | <p>Submission of inception Report</p> | <p>Draft forestry Development Plan</p> | <p>Completed Forestry Development Plan and submit to council via council structures</p> |
| <p></p> | <p>To increase economic share of agriculture and forestry in the economy by 2020</p> | <p>Installation of 4 drip irrigation projects</p> | <p>LEDPARD personnel and budget. Service provider</p> | <p>Installed and operational drip irrigation projects</p> | <p>High income generated by co-operatives engaged in irrigation</p> | <p>R1.4 million</p> | <p>Installed and operational drip irrigation projects</p> | <p>Develop specification. Write memo requesting services of service provider</p> | <p>Install irrigation tunnels</p> | <p>Install irrigation tunnels</p> | <p>Operationalise irrigation tunnels</p> |

| | To increase economic share of agriculture and forestry in the economy by 2020 | Development of wool production sector | LEDPARD personnel and budget | Supported wool growers | High income generated by wool growers | R1.5 million | Improved quality of wool | Identify beneficiaries and inputs. | Write memo requesting procurement of inputs | Supply inputs to beneficiaries | Supply inputs to beneficiaries |
|-------------------------|---|---|---|------------------------------------|---------------------------------------|--------------|---|---|---|---|--|
| | | Development of Spatial Development Framework in line with SPLUMA | Spatial Planning and Land Use Management Act 16 of 2013. Existing 2010 SDF in place | Development of Mhlontlo SDF | Sustainable spatial Planning | R 600,000.00 | Completed Spatial Development Framework | Develop terms of reference. Write memo requesting services of service provider to develop Spatial Development Framework | Develop Inception report | Draft SDF and submit to council via its structures | Complete the SDF and submit to council via council structures |
| | | Develop LSDF for identified Nodal Points in line with SDF (Umzimvubu Dam LSDF) | Spatial Planning and Land Use Management Act 16 of 2013. Existing 2010 SDF in place | Development of Umzimvubu dam LSDF | Sustainable spatial Planning | R 450,000.00 | Completed Umzimvubu Dam LSDF | Develop terms of reference. Write memo requesting services of service provider to develop Umzimvubu Dam Local SDF | Develop Inception report | Draft Umzimvubu Dam LSDF and submit to council via its structures | Completed Umzimvubu Dam LSDF and submit to council via council structures |
| SPATIAL PLANNING | Ensure sustainable Spatial Planning | Develop LSDF for identified Nodal Points in line with SDF (Sulenkama LSDF) | Spatial Planning and Land Use Management Act 16 of 2013. Existing 2010 SDF in place | Development of Sulenkama LSDF | Sustainable spatial Planning | R 450,000.00 | Completed Sulenkama LSDF | Develop terms of reference. Write memo requesting services of service provider to develop Sulenkama LSDF | Develop Inception report | Draft Sulenkama LSDF and submit to council via its structures | Completed Sulenkama LSDF and submit to council via council structures |
| | | Develop LSDF for identified Nodal Points in line with SDF (Tsolo Junction LSDF) | Spatial Planning and Land Use Management Act 16 of 2013. Existing 2010 SDF in place | Development of Tsolo Junction LSDF | Sustainable spatial Planning | R 450,000.00 | Completed Tsolo Junction LSDF | Develop terms of reference. Write memo requesting services of service provider to develop Tsolo Junction LSDF | Develop Inception report | Draft Completed Tsolo Junction LSDF | Completed Tsolo Junction LSDF and submit to council via council structures |

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|---------------------------------------|---|---|---|------------------------------------|---------------------------------|--|--------------|---|--------------------------|---------------------------------|---------------------------------|
| Land Use Management and urban Control | Ensure Land Usage and Land Use Management | Development of Qumbu Zoning Scheme | Spatial Planning and Land Use Management Act 16 of 2013. Existing 2010 SDF in place | Development of Qumbu Zoning Scheme | Sustainable spatial Planning | Completed Qumbu Zoning Scheme | R 250,000.00 | Develop terms of reference. Write memo requesting services of service provider to develop Qumbu Zoning Scheme | Develop Inception report | Draft Zoning Scheme | Completed Qumbu Zoning Scheme |
| | | Development of Tsolo Zoning Scheme | Spatial Planning and Land Use Management Act 16 of 2013. Existing 2010 SDF in place | Development of Tsolo Zoning Scheme | Sustainable spatial Planning | Completed Tsolo Zoning Scheme | R 250,000.00 | Develop terms of reference. Write memo requesting services of service provider to develop Tsolo Zoning Scheme | Develop Inception report | Draft Zoning Scheme | Completed Tsolo Zoning Scheme |
| | | Conduct Land Use Survey for Tsolo Commonage erf 42 | Spatial Planning and Land Use Management Act 16 of 2013. Existing 2010 SDF in place | Completed Tsolo Land Use Survey | Sustainable Land Use Management | Completed Tsolo Land Use survey | R 180,000.00 | Develop terms of reference. Write memo requesting services of service provider to develop Tsolo Land Use survey | Develop Inception report | Draft Zoning Scheme | Completed Tsolo Land Use survey |
| | | Conduct Land Use Survey for Qumbu Commonage erf 102 | Spatial Planning and Land Use Management Act 16 of 2013. Existing 2010 SDF in place | Completed Qumbu Land Use Survey | Sustainable Land Use Management | Completed Qumbu Land Use survey | R 180,000.00 | Develop terms of reference. Write memo requesting services of service provider to develop Qumbu Land Use survey | Develop Inception report | Draft Zoning Scheme | Completed Qumbu Land Use survey |
| | | Relocation of pegs Tsolo town | Spatial Planning and Land Use Management Act 16 of 2013. Existing 2010 SDF in place | Relocation of pegs Tsolo town | Sustainable Land Use Management | Completed relocation of pegs in Tsolo Town | R 450,000.00 | Develop terms of reference. Write memo requesting services of service provider to relocate pegs in Tsolo Town | Submit inception report | General plan with relocate pegs | Project Completed |
| | | | | | | | | | | | |

| | | | | | | | | | | | | |
|--------------------------------------|--|---------------------|-------------------------------|---|--|--|--------------|---|---|---|---|---|
| Municipal Standard Chart of Accounts | To ensure that municipality is compliant with the mSCOA regulation by 01 July 2017 | Relocation of mSCOA | Relocation of pegs Qumbu town | Spatial Planning and Land Use Management Act 16 of 2013. Existing 2010 SDF in place | Relocation of pegs Qumbu town | Sustainable Land Use Management | R 450,000.00 | Completed relocation of pegs in Qumbu Town | Develop terms of reference. Write memo requesting services of service provider to relocate pegs in Qumbu Town | Submit inception report | General plan with relocate pegs | Project Completed |
| | | | | | Full compliance with mSCOA regulations by 01 July 2017 | Full compliance with mSCOA regulations by 01 July 2017 | na | Co Ordinate and ensure full implementation of mSCOA LEDPARD work stream implementation plan | 1 Quarterly report on the implementation of the mSCOA LEDPARD work stream implementation plan | 1 Quarterly report on the implementation of the mSCOA LEDPARD work stream implementation plan | 1 Quarterly report on the implementation of the mSCOA LEDPARD work stream implementation plan | 1 Quarterly report on the implementation of the mSCOA LEDPARD work stream implementation plan |

CAPITAL WORKS PLAN 2016/2017

| DEPARTMENTAL SUMMARY | | | | |
|-----------------------------|-----------------------------------|---------------------|--|--|
| DEPARTMENT | PROJECT DESCRIPTION | WARD | CAPITAL EXPENDITURE 2016/2017 | |
| MUNICIPAL MANAGER | Office Furniture | Ward 15 | 50 304.00 | |
| CORPORATE SERVICES | Office Furniture | Ward 15 | 581 900.00 | |
| | Upgrade of IT Infrastructure | Ward 15 | 476 100.00 | |
| | Construction of Registry Archives | Ward 15 | 899 300.00 | |
| REFUSE REMOVAL | Purchase of refuse bins | Ward 15 | 211 600.00 | |
| | Purchase of Excavator | Ward 15 | 2 051 255.00 | |
| | Pound Kraal | Ward 15 | 117 091.00 | |
| LOCAL ECONOMIC DEVELOPMENT | Purchase of Modular Structures | Ward 15 | 1 125 000.00 | |
| | Wool Production | Ward 15 | 1 500 000.00 | |
| | Agricultural Projects | Ward 15 | 1 400 000.00 | |
| | Fencing of King Mhlonlo grave | Ward 15 | 100 000.00 | |
| IDAP | | | | |
| | Construction of access Roads | | 18 880 551.00 | |
| | Construction of sports field | Ward 2, 7,9, 10 &14 | 15 626 884.00 | |
| | Construction of Town Hall | Ward 15 | 1 383 911.00 | |
| | Street Lights | | 4 936 875.00 | |
| TOTAL BUDGET | | | 49 340 771.00 | |